

**BROADWATER CONSERVATION DISTRICT
REGULAR MEETING MINUTES
JANUARY 19, 2020
7:00 PM
Teleconference Phone Line**

SUPERVISORS PRESENT: Rick Van Dyken, Darrell Baum, Kelly Ingalls, Dallas Diehl

SUPERVISORS ABSENT: Greg Field

ASSOCIATE SUPERVISORS PRESENT: Jim Beck, Herb Argabright

ASSOCIATE SUPERVISORS ABSENT: Daniel Davis

ADVISORS TO THE BOARD PRESENT: Ron Spoon (MT FWP), Justin Meissner (NRCS), Cory Swanson (County Attorney), Ruthie Heiyng (USFS)

GUESTS: None

I. Chairman Rick Van Dyken called to order the regular meeting of the Broadwater Conservation District at 7:03 p.m.

II. AGENCY REPORTS

a) **Planning Board** (*Herb Argabright*) – Two minor subsequent subdivisions are in the works. One is located at the west end of Hilltop Road and the other is located on Dry Gulch above the transfer station. The public meeting for these subdivisions will be held February 11th at 2:00 PM. The planning board continues to work on the revisions for the subdivision regulations.

b) **MRCDC** (*Jim Beck*) – MRCDC had a meeting earlier today. It is the time of year that MRCDC asks districts to name a member and an alternate to participate in MRCDC. Jim asked that the board start thinking about this. The Milk River Alliance (MRA) and MRCDC are looking for partnerships that might help further their goals. They are currently exploring a group out of Helena to see if there is common ground to help move projects along in that part of the state. The MRA is also communicating with a group out of Oregon (Farmers Conservation Alliance) who specialize in fish screening for farmers and ranchers on larger diversions such as the St. Mary's diversion.

MACD has had meetings with the new director of DNRC while the legislative session occurs. Tom Watson (NRCS state conservationist) stated he anticipates the emphasis will begin to focus heavily on climate change with the new administration. This likely aligns with all the Montana NRCS projects currently happening across the state. Two rural water systems have been approved by Congress in central and Eastern Montana. Jim also updated the board on invasive species news.

c) **FW&P** (*Ron Spoon*) – No report.

d) **NRCS** (*Justin Meissner*) – Absent. No Report

e) **Helena National Forest/Townsend Ranger District** (*Ruthie Heiyng*) – No report.

f) **MSU Extension Office** (*Allison Kosto*) – Absent. No report.

g) **Weed Coordinator** (*Jessica Bushnell*) – Absent. No report.

h) **Broadwater County Commissioner Representative** (*Darrel Folkvord*) – Absent. No report.

i) **DES Coordinator/Floodplain Coordinator** (*Mike Koehnke/Shawn Higley*) – Absent. No report.

j) **County Attorney** (*Cory Swanson*) – Cory asked the board if they would consider paying for additional help when it comes time to write the brief. The board will investigate funding opportunities from MACD and DNRC before making their decision.

k) **MACD/NACD/DNRC/SWCDM/MACDEO & Other State and Federal Agencies** – No Report.

III. PUBLIC COMMENT/GUESTS: None.

IV. 310 BUSINESS

a) **Open Applications**

- BW-6-15 – Tracy Fortner, Montana Gulch – reclaiming mine tailings – **No January Report.**
- BW-22-18 – Chuck Hahn, Beaver Creek – irrigation – **No January Report.**
- BW-23-18 – Chuck Hahn, Deep Creek – **No January Report**
- BW-27-18 – John Baker, Cabin Gulch – recreational mining – **No January Report.**

January 19, 2020 Minutes of the Broadwater Conservation District

- BW-2-19 – Tim Peterson, Beaver Creek – bank stabilization/alteration – **No January Report.**
- BW-4-19 – Robert Boswell, Duck Creek – irrigation structure – **No January Report.**
- BW-5-19 – Randy Robertson, Beaver Creek – bank stabilization/alteration – **No January Report.**
- BW-7-19 – Dennis Hayes, Johnny’s Gulch – recreational mining – **No January Report.**
- BW-11-19 – Brandon Flynn, Greyson Creek – bridge/culvert installation – **No January Report.**
- BW-12-19 – Tyson O’Connell, Un-named – pond – **No January Report.**
- BW-14-19 – Leisa McArthur, Deep Creek – bank stabilization/alteration – **No January Report.**
- BW-16-19 – James & Teresa Conner, Deep Creek – irrigation structure/debris removal – **No January Report.**
- BW-20-19 – Herb Argabright, Missouri River – bank stabilization – **No January Report.**

b) **2020 Applications**

- BW-1-20 – Doug Bing, Jefferson River – bank stabilization/flood protection- **Mr. Bing withdrew his current application.**
- BW-2-20 – Leonard Lambott, Warm Springs Creek – Channel Alteration- **No January Report.**
- BW-4-20 – Steve Davis, White’s Gulch – recreational mining- **No January Report.**
- BW-7-20 – Graymont, Indian Creek – Improvement of existing structure/construction access/debris removal – **No January Report.**
- BW-8-20 – Broadwater Missouri Water Users Association, Deep Creek – Bank stabilization/alteration – **No January Report.**
- BW-10-20 – Gary P. Grover, Avalanche Creek – recreational mining – **Josh Grover got in touch with the district and asked to renew his permit for this upcoming year. Since the current permit was never approved, Katie gave Mr. Grover an update on the permit and permit process. He will get in touch this spring to submit a new permit and set up a site inspection.**
- BW-11-20 – Wyatt Gibbs, Jefferson River – bank stabilization – **No January Report.**
- BW-13-20 – Steven McCullough, Missouri River – Boat Ramp – **No January Report.**
- BW-14-20 – Rueben Gingerich, Missouri River – Irrigation structure/cleaning out existing headgate – **No January Report.**
- BW-15-20 – Six O Six Holding, Confederate Creek – placer mining – **Katie gave an update on the status of the bond. The board discussed whether they want to hold the bond through the district or if they would like to hire a third party, such as a surety, to hold it. The board asked Katie to do some research and get back to them next month.**
- BW-16-20 – Dylan Lancello, Ray Creek – debris removal on existing headgate – **No January Report.**
- BW-17-20 – Dan Spoon, Crow Creek – irrigation structure, crossing – **No January Report.**
- BW-18-20 – Six O Six Holdings, Confederate Creek – Ford Crossing – **The board reviewed the materials provided by the applicant. Darrell, Kelly, and Ron commented on post-project inspections. The board agreed to close the permit.**

c) **Other 310 Business:**

d) **Emergency Applications:**

- BW-E1-20 – Dallas Diehl, Dry Creek – Irrigation Structure – **No January Report.**

e) **Complaint Notices:**

- **BW-C1-20 – Six O six Holdings, Confederate Creek – Ford Crossing** – The board reviewed the complaint and discussed the inspection. A new permit was submitted regarding the work completed. The board agreed to close the complaint permit.

V. **DISTRICT BUSINESS**

- a) **Minutes Approval:** The December 15, 2020 regular meeting minutes were approved as corrected, following a motion by Darrell Baum and a second by Kelly Ingalls. Motion passed.
- b) **Financial Business**

January 19, 2020 Minutes of the Broadwater Conservation District

1. **Financial Report Approval:** The board reviewed the corrections made to the November 2020 financial report. The November report stands approved. The board reviewed the December 2020 financial report. The December report stands approved.
 2. **Bills Pending Approval:** **The Board approved the January bills pending including \$100 in ink for the Quickbooks printer following a motion by Darrell Baum and a second by Kelly Ingalls. Motion passed.**
 3. **Payroll Approval:** December payroll stands approved.
 4. **Other Financial Business:**
 - **Employees/Budget** – No January Report.
 - **Permissive Mill Levy** – No January Report.
 - **2020 Cell Phone/Internet/Mileage Reimbursement** – Katie presented her cell phone, internet, and mileage reimbursement to the board. The board agreed to pay half of Katie’s cell phone and internet bill when working from home during COVID and reimburse her mileage for 2020.
- c) **On-Going Business:**
1. **Misc. Projects/Grants Updates**
 - **2020 NACD Technical Assistance Grant** – Katie applied for a priority request for the next round of Technical Assistance grant funding in the amount of \$19,674.61.
 - **223 Grants**
 - **Crow Creek District Development 223 Grant** – No January Report.
 - **Deep Creek 223 Grant** – The final report has been submitted.
 - **Beaver Creek Riparian Health Improvement 223 Grant** – Funding for 223 projects awarded in October 2020 have been put on hold indefinitely due to the uncertainty with the upcoming legislation.
 2. **Project Coordinator Updates** - No January report.
 3. **Deep Creek Updates** – No January report.
 4. **Personnel Policy** – No January report.
 5. **Coronavirus effects and updates on BCD operations**- No January report.
 6. **Pollinator initiative** – No January report.
 7. **CARES act** – No January report
 8. **Grasshopper and Potential Control Opportunities** – No January report.
 9. **District Poll on Marijuana Tax Funding for CD’s** – No January report.
 10. **US National Guard Helicopter Range** – No January report.
 11. **DNRC CARDD CDB Budget and Staffing Concerns** – Katie provided the board with the informational meeting notes from the December 15, 2020 meeting between DNRC and districts regarding the budget and staffing concerns. Katie also shared a letter to districts written by Mark Bostrom regarding these same issues. The board submitted a survey to DNRC explaining the services the district uses provided by the CDB.
- d) **Event Reports:**
- e) **New Business:**
1. **Financial Review** – Katie has been in contact with Dawn Thompson regarding the financial review.
 2. **Dawn Thompson Hire** – Katie shared a spreadsheet with the board showing what the district pays Katie to do payroll taxes and EOY taxes. This was in comparison to what the district would pay Dawn Thompson to do the same work. **The board came to the conclusion that it was in their best interest to hire Dawn Thompson to complete all payroll tax reports, quarterly tax reports, and end of year tax reports following a motion by Dallas Diehl and a second by Darrell Baum. Motion passed.**
 3. **Contributions to the MACD Legislative Fund** – The board reviewed letters written by Gallatin CD and Jim Simpson (MACD Chairman). The letters explained the reasoning for donating to the MACD Legislative fund. The board discussed this option and decided they would rather contribute with their written and verbal testimony.
 4. **New Supervisor Training** – The supervisor training will be held on February 17th, agenda is still TBD. The board discussed getting Dallas Diehl authorized to sign checks with the Opportunity Bank account for the

January 19, 2020 Minutes of the Broadwater Conservation District

Conservation District. **Darrell Baum made a motion to authorize Dallas Diehl to sign checks for the State Bank, Division of Opportunity Bank Account. Kelly Ingalls seconded. Motion passed.**

5. **Supervisor Elections - Chairman VanDyken opened the nominations for Board Chairman: Rick VanDyken withdrew his name from the nominations. Rick Vandyken nominated Darrell Baum. Kelly Ingalls Seconded. Dallas Diehl moved nominations cease and Darrell Baum seconded. Passed. Darrell Baum will take place as the new Board Chair.**

Chairman VanDyken opened the nominations for Vice Chairman: Rick Van Dyken nominated Greg Field and Dallas Diehl seconded. Darrell Baum moved nominations cease and Kelly Ingalls seconded. Passed. Greg Field will take place as the new Board Vice Chairman.

Chairman Van Dyken opened the nominations for Board Treasurer: Darrel Baum nominated Kelly Ingalls and Dallas Diehl seconded. Darrell Baum moved nominations cease and Dallas Diehl seconded. Passed. Kelly Ingalls will remain the Board Treasurer.

VI. OTHER BUSINESS

- a) **Miscellaneous Reading Material Folder and Correspondences:** None
- b) **On-Going Business:** None
- c) **Other New Business:** None.
- d) **Natural Resource and Legislative News:** None

VII. UPCOMING EVENTS: (noted on the agenda)

- VIII. ADJOURNMENT: The meeting was adjourned at 8:58 p.m., following a motion by Darrell Baum and a second by Dallas Diehl. Motion Passed. *The next meeting is tentatively scheduled for 7:00 p.m. on February 16, 2021.***

Minutes submitted by: _____ Administrator

Minutes approved by: _____ Chairman