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**BROADWATER CONSERVATION DISTRICT
REGULAR MEETING MINUTES**

**September 15, 2020
7:00 PM**

Teleconference Phone Line

SUPERVISORS PRESENT: *Rick Van Dyken, Darrell Baum, Kelly Ingalls, Greg Field, Gary Flynn*

SUPERVISORS ABSENT: None

ASSOCIATE SUPERVISORS PRESENT: Herb Argabright, Dallas Diehl, Jim Beck

ASSOCIATE SUPERVISORS ABSENT: Daniel Davis

ADVISORS TO THE BOARD PRESENT: Ron Spoon (MT FWP)

GUESTS: Autumn Christenson (Montana Conservation Corps)

- I. **Chairman Rick Van Dyken called to order the regular meeting of the Broadwater Conservation District at 7:00 p.m.**
- II. **AGENCY REPORTS**
 - a) **Planning Board** (*Herb Argabright*) – Herb has no updates on the Horse Creek subdivision. There will be an upcoming public hearing for the planning board.
 - b) **MRCDC** (*Jim Beck*) – There will be a MRCDC meeting next week. Jim suspects that a lot of the discussion will be around the wildfires in the Missouri River area and what is taking place in Garfield County.
 - c) **FW&P** (*Ron Spoon*) – No report.
 - d) **NRCS** (*Justin Meissner*) – Absent. No report.
 - e) **Helena National Forest/Townsend Ranger District** (*Mike Welker*) – Absent. No report.
 - f) **MSU Extension Office** (*Allison Kosto*) – Absent. Allison provided a report via email to Katie. She recently hired a new Administrative Assistant who will start before the end of the month. She is planning on going on maternity leave in October and will be out several weeks. The only major program that is currently going on is called "Reimaging Rural". The first gathering is tomorrow night. Due to COVID, they are required to limit the number of people who can attend, so are asking people to RSVP. She is hoping to resume ag programming this winter or spring.
 - g) **Weed Coordinator** (*Jessica Bushnell*) – Absent. No report.
 - h) **Broadwater County Commissioner Representative** (*Darrel Folkvord*) – Absent. No report.
 - i) **DES Coordinator/Floodplain Coordinator** (*Mike Koehnke/Shawn Higley*) – Absent. No report.
 - j) **County Attorney** (*Cory Swanson*) – Absent. No report.
 - k) **MACD/NACD/DNRC/SWCDM/MACDEO & Other State and Federal Agencies** – MACD held a meeting yesterday. Laurie will be retiring at the end of the year. Several grant opportunities are open for technology upgrades. These opportunities are made possible because of COVID-19 reimbursement. Katie plans to look into these options to apply for funding for a new quickbooks printer and reimbursement for the teleconference line.
- III. **PUBLIC COMMENT/GUESTS:** Autumn Christenson with the Montana Conservation Corps (MCC) attended the meeting. Autumn has been working for MCC under the Healthy Watershed Consortial grant. She is here to help organizations with initiatives and works very closely with the Ranching For Rivers program. She also helps fill capacity.
- IV. **310 BUSINESS**
 - a) **Open Applications**
 - BW-6-15 – Tracy Fortner, Montana Gulch – reclaiming mine tailings – **No September Report.**
 - BW-16-18 – Tony and Shannon Woodward, Duck Creek – bridge/culvert construction and improvement – **Katie will be in touch to check on status of the project.**
 - BW-22-18 – Chuck Hahn, Beaver Creek – irrigation – **No September Report.**
 - BW-23-18 – Chuck Hahn, Deep Creek – **No September Report.**
 - BW-27-18 – John Baker, Cabin Gulch – recreational mining – **No September Report.**
 - BW-28-18 – Ron Schock, North Fork – irrigation structure – **Gary and Ron will do a post project inspection next week and report back to the board.**
 - BW-1-19 – Richard Lyon, Duck Creek – bank stabilization/alteration – **The board discussed closing the permit. Greg and Toby were able to visit the project site. Greg explained that two floods have happened since the project completion and it has faired well. The board closed permit BW-1-19.**

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- BW-2-19 – Tim Peterson, Beaver Creek – bank stabilization/alteration – **No September Report.**
- BW-4-19 – Robert Boswell, Duck Creek – irrigation structure – **No September Report.**
- BW-5-19 – Randy Robertson, Beaver Creek – bank stabilization/alteration – **No September Report.**
- BW-7-19 – Dennis Hayes, Johnny’s Gulch – recreational mining – **No September Report.**
- BW-11-19 – Brandon Flynn, Greyson Creek – bridge/culvert installation – **Brandon Flynn requested an extension for another 6 months. He was able to complete some of the work but still needs to put in gravel. Kelly Ingalls moved to extend BW-11-19 for six months following a second by Greg Field. Motion passed.**
- BW-12-19 – Tyson O’Connell, Un-named – pond – **The board reviewed post project photos and an email from Mr. O’Connell. The board agreed that they will do a post-project inspection next spring.**
- BW-14-19 – Leisa McArthur, Deep Creek – bank stabilization/alteration – **No September Report.**
- BW-16-19 – James & Teresa Conner, Deep Creek – irrigation structure/debris removal – **No September Report.**
- BW-17-19 – Yellowstone Pipe Line Company (Eli Kliewer), Crow Creek – utilities – **No September Report.**
- BW-18-19 – Yellowstone Pipe Line Company (Eli Kliewer), Warm Springs Creek – utilities – **No September Report.**
- BW-19-19 – Sam Antonick, Deep Creek – irrigation structure – **No September Report.**
- BW-20-19 – Herb Argabright, Missouri River – bank stabilization – **No September Report.**

b) **2020 Applications**

- BW-1-20 – Doug Bing, Jefferson River – bank stabilization/flood protection- **Ron and Karin Boyd discussed the project. Both agree that when work occurs in the stream it would be beneficial if it was completed in an incremental approach. Ron will reach out to Mr. Bing and report back to the board.**
- BW-2-20 – Leonard Lambott, Warm Springs Creek – Channel Alteration- **No September Report.**
- BW-4-20 – Steve Davis, White’s Gulch – recreational mining- **No September Report.**
- BW-6-20 – Don Hettinger, Confederate Creek – After the Fact Permit – Diversion Dam – **The board closed permit BW-6-20.**
- BW-7-20 – Graymont, Indian Creek – Improvement of existing structure/construction access/debris removal – **No September Report.**
- BW-8-20 – Broadwater Missouri Water Users Association, Deep Creek – Bank stabilization/alteration – **No September Report.**
- BW-10-20 – Gary P. Grover, Avalanche Creek – recreational mining – **Mr. Grover came out this past summer and dug some exploratory holes on his property. He had trouble with unwanted campers and spent most of his time working with the USFS to address this issue. He plans to come back in the spring and continue with his mining project. The board will review his permit in the spring and set up a site inspection to determine the next steps in the process.**
- BW-11-20 – Wyatt Gibbs, Jefferson River – bank stabilization – **The board reviewed the permit. This is the same permit that was submitted and extended last year. Mr. Gibbs was unable to complete the work so he re-submitted his permit. The board moved to declare BW-11-20 a project following a motion by Darrell Baum. Gary Flynn seconded. Motion passed. The board moved to approve BW-11-20 under the conditions that the eroding bank material will be sloped away from the river with an excavator and temporary erosion control will be placed on the cut slopes and revegetation will be attempted following a motion by Greg Field. Gary Flynn seconded. Motion passed.**
- BW-12-20 – Pete Strazdas, Confederate Gulch – recreational mining – **Mr. Strazdas called before the meeting to withdraw the permit. He will resubmit the permit before the October meeting.**

c) **Other 310 Business:**

- BW-13-20 – Steven McCullough, Jefferson River – Boat Ramp – **The board discussed the permit. Darrell and Ron set up a date and time for a site inspection. Darrell Baum moved that BW-13-20 be declared a project. Kelly Ingalls seconded. Motion passed.**

d) **Emergency Applications:**

1. BW-E1-20 – Dallas Diehl, Dry Creek – Irrigation Structure – **Dallas will submit post-project photos to Katie prior to the October meeting.**

e) **Complaint Notices: N/A**

V. **DISTRICT BUSINESS**

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- a) **Minutes Approval:** The August 18, 2020 regular meeting minutes were approved as corrected, following a motion by Darrell Baum and a second by Gary Flynn. Motion Passed.
- b) **Financial Business**
 1. **Financial Report Approval:** The August financial report stands approved. Gary Flynn made a motion to roll over CD #FY2 for 6 months. Darrell Baum seconded. Motion passed.
 2. **Bills Pending Approval:** The Board approved the September bills pending following a motion by Greg Field and a second by Kelly Ingalls. Motion Passed.
 3. **Payroll Approval:** August payroll stands approved.
 4. **Other Financial Business:**
 - **Employees/Budget** – No September Report.
 - **Permissive Mill Levy** – Karl came into the office this month to help with the mill levy corrections and the permissive mill request. To get the current fiscal year on track, BCD requested that the county implement the \$10,200 in total generated tax revenue. The district is actually budgeting for \$11,400 for FY2021 to be able to implement the \$10,200. In the future it is important that the board make their motions to state the levied amounts per employee.
- c) **On-Going Business:**
 1. **Misc. Projects/Grants Updates**
 - **NRCS Technical Assistance Grant** – There is monies left in the 2018 NACD funding pool to administer training to employees. Katie plans to take advantage of this through the MT Professional Development Center (PDC) Effective Management class series. These classes will take place through the end of the year.
 - **RMEF Grant (Forest Service)** – No September Report.
 - **Crow Creek Watershed DNRC Grant** – No September Report.
 - **223 Grants-** Katie will be turning in a grant that supports the new Targeted Implementation Plan in the Beaver Creek area. This grant will be centered around riparian health.
 - **Project Coordinator Updates:**
 - Wyse Acres Garden – The final report was submitted.
 2. **Deep Creek Updates**
 - **Deep Creek Watershed Restoration Project/Grant Update:**
 - Monitoring: No September Report.
 - FEMA: No September Report.
 - Reach 8: No September Report.
 - 319 Grant: No September Report.
 - **Deep Creek General Updates:**
 3. **Personnel Policy** – No September Report.
 4. **Coronavirus effects and updates on BCD operations-** USDA service center remains in stage 2.
 5. **Scavenger Hunt** – There has been success with the scavenger hunt so far. We have had a few participants and ~~except~~ expect more before it ends at the end of this month.
- d) **Event Reports:**
 - a. **DNRC Webinar Series – Records Management** – DNRC is hosting monthly webinar classes. The latest class was very informative on records management. Katie and Denise have a lot of work ahead of them!
- e) **New Business:**
 1. **Area VI Meeting** – The board discussed the Area VI Meeting agenda. The meeting will be held as a ZOOM teleconference meeting. Katie will set up a projector at the office for those who would like to attend.
 2. **PDC Webinar Classes** – See ongoing business 1. Misc. Projects/Grants Updates, NRCS Technical Assistance Grant.
 3. **AIS Boat Launch Stencil & Plankton Tow** – Katie will work with FWP to take plankton tow samples at Toston Reservoir this fall. Katie will also be repainting the boat launch Clean. Drain. Dry. Stencil this week at Toston.

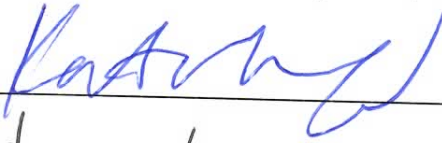
VI. OTHER BUSINESS

- a) Miscellaneous Reading Material Folder and Correspondences:
- b) **On-Going Business:**
- c) **Other New Business:**
- d) **Natural Resource and Legislative News:** No update.

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VII. UPCOMING EVENTS: (noted on the agenda)

VIII. ADJOURNMENT: The meeting was adjourned at 8:18 p.m., following a motion by Kelly Ingalls and a second by Gary Flynn. The next meeting is tentatively scheduled for 7:00 p.m. on October 20, 2020.

Minutes submitted by:  Administrator

Minutes approved by:  Chairman