

MONTHLY MEETING AGENDA

Teleconference – Dial in Number 406-300-5727

June 16, 2020 @ 7:00 PM – NOTE TIME & DATE CHANGE



I. CALL TO ORDER

II. AGENCY REPORTS

- a) Planning Board (Herb Argabright)-
- b) MRCDC (Jim Beck)-
- c) FW&P (Ron Spoon)-
- d) NRCS (Justin Meissner)-
- e) Helena National Forest/Townsend Ranger District (Mike Welker)-
- f) MSU Extension Office (Allison Kosto)-
- g) Weed Coordinator (Jessica Bushnell)-
- h) Broadwater County Commissioner Representative (Darrel Folkvord)-
- i) DES Coordinator/Floodplain Coordinator (Mike Koehnke/Shawn Higley)-
- j) County Attorney (Cory Swanson)- Possible Executive Session for BW-6-15
- k) MACD/NACD/DNRC/SWCDM/MACDEO & Other State and Federal Agencies-

III. PUBLIC COMMENT/ GUESTS:

IV. 310 BUSINESS

a) **Open Applications**

- BW-6-15 – Tracy Fortner, Montana Gulch – reclaiming mine tailings – DATE CHANGE TO JUNE 12TH AT 1:30PM
- BW-16-18 – Tony and Shannon Woodward, Duck Creek – bridge/culvert construction and improvement
- BW-22-18 – Chuck Hahn, Beaver Creek
- BW-23-18 – Chuck Hahn, Deep Creek
- BW-27-18 – John Baker, Cabin Gulch – recreational mining
- BW-28-18 – Ron Schock, North Fork – irrigation structure
- BW-1-19 – Richard Lyon, Duck Creek – bank stabilization/alteration – review pictures
- BW-2-19 – Tim Peterson, Beaver Creek – bank stabilization/alteration – 1 yr. extension granted (exp. 3.24.21)
- BW-4-19 – Robert Boswell (Watson Irrigation), Duck Creek – irrigation structure
- BW-5-19 – Randy Robertson, Beaver Creek – bank stabilization/alteration
- BW-7-19 – Dennis Hayes, Johnny's Gulch – recreational mining
- BW-11-19 – Brandon Flynn, Greyson Creek – bridge/culvert installation
- BW-12-19 – Tyson O'Connell, Un-named – pond
- BW-14-19 – Leisa McArthur, Deep Creek – bank stabilization/alteration
- BW-16-19 – James & Teresa Conner, Deep Creek -irrigation structure/debris removal
- BW-17-19 – Yellowstone Pipe Line Company (Eli Kliewer), Crow Creek – utilities
- BW-18-19 – Yellowstone Pipe Line Company (Eli Kliewer), Warm Springs Creek – utilities
- BW-19-19 – Sam Antonick, Deep Creek – irrigation structure
- BW-20-19 – Herb Argabright, Missouri River – bank stabilization – received decision sheet

b) **2020 Applications**

- BW-1-20 – Doug Bing, Jefferson River – bank stabilization/flood protection
- BW-2-20 – Leonard Lambott, Warm Springs Creek – Channel Alteration- received decision sheet
- BW-4-20 – Steve Davis, White's Gulch – recreational mining
- BW-6-20 – Don Hettinger, Confederate Creek – After the fact permit - diversion dam
- BW-7-20 – Graymont, Indian Creek – Improvement of existing structure/construction access/debris removal
- BW-8-20 – Broadwater Missouri Water Users Association, Deep Creek – Bank stabilization/alteration
- BW-9-20 – Leroy Lee, Missouri River – Boat ramp

c) **Other 310 Business:**

d) **Emergency Applications:**

June 16, 2020 – BCD Monthly Meeting Agenda

1. (PENDING) – Ray Creek
- e) **Complaint Notices:**
- V. **DISTRICT BUSINESS**
 - a) **Minutes Approval:** May 26, 2020 Regular Meeting Minutes
 - b) **Financial Business**
 1. **Financial Report Approval:** May
 2. **Bills Pending Approval:** June
 3. **Payroll Approval:** May
 4. **Other Financial Business:**
 - Employees/Budget: KM 6-month evaluation- raise
 - Permissive Mill Levy
 - c) **On-Going Business**
 1. **Misc. Projects/Grants Updates:**
 - NRCS (NACD) Technical Assistance Grant-
 - RMEF Grant (Forest Service)
 - Crow Creek Watershed Project (DNRC/NACD Grant)- Need signature –
 - Project Coordinator Updates:
 - Wyse Acres Garden
 2. **Deep Creek Updates**
 - Deep Creek Watershed Restoration Project/Grants Update: Monitoring, FEMA, Reach 8, 319 Grant
 - Deep Creek General Updates:
 3. **Memorandum of Agreement**
 4. **Personnel Policy**
 5. **Pledge and Flag Stand**
 6. **2020 Admin Grant**
 7. **Coronavirus effects and updates on BCD operations**
 - e) **Event Reports:**
 1. None
 - f) **New Business:**
 1. NRCS Contract Reviews
 2. Katie vacation time
 3. FSA Coronavirus Food Assistance Program
- VI. **OTHER BUSINESS**
 - a) **Miscellaneous Reading Material Folder and Correspondences**
 - b) **Natural Resource and Legislative News:**
 - c) **Other:**
- VII. **UPCOMING WEBINARS/EVENTS** – (details in Misc. Reading Material Folder)
 - a) None

Next meeting is tentatively scheduled for July 21, 2020 at 7:00 p.m.

CORRECTED



"Local Common Sense Conservation"
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406-266-3146 x4
Katie.Mumford@usda.gov
Denise.Thompson@mt.nacdnet.net

**BROADWATER CONSERVATION DISTRICT
REGULAR MEETING MINUTES**

June 16, 2020

7:00 PM

Teleconference Phone Line

SUPERVISORS PRESENT: Rick Van Dyken, Darrell Baum, Gary Flynn, Kelly Ingalls, Greg Field

SUPERVISORS ABSENT: none

ASSOCIATE SUPERVISORS PRESENT: Jim Beck, Dallas Diehl, Herb Argabright

ASSOCIATE SUPERVISORS ABSENT: Daniel Davis

ADVISORS TO THE BOARD PRESENT: Ron Spoon (FWP), Justin Meissner (NRCS),

GUESTS:

I. Chairman Rick Van Dyken called to order the regular meeting of the Broadwater Conservation District at 7:03 p.m.

II. AGENCY REPORTS

- a) **Planning Board (Herb Argabright)** – A public hearing was held on June 24th at 2:30pm for a minor subdivision near Grandview. It has a total of 5 lots, including 3 new lots. Herb also mentioned the new subdivision proposal off Cherry Street that was sent to the district to be discussed tonight. He voiced some concerns on the treatment plant and the groundwater situation. He also told the board that this does not fall under county jurisdiction.
- b) **MRCDC (Jim Beck)** – Jim reported on the large snake that was found in a boat at the Flowing Wells AIS inspection station.
- c) **FW&P (Ron Spoon)** – No report.
- d) **NRCS (Justin Meissner)** – NRCS has found a replacement for Ryan. She is a range specialist from Malta. Her first day will be July 19th. The FO is working on 4 CSP applications and has been working with the new software. Hand crews have finished 2 projects on the east side of the lake. The masticator is still working there. The hand crews are headed over to Winston area next. A sage grouse conifer encroachment project is the only current project near Radersburg. The hand crews will start there in one month. Eric and Justin are both working on a Targeted Implementation Plan for the Beaver Creek Drainage area to treat juniper. A Pheasant's Forever biologist will use a drone to monitor the area with before and after photographs. The USDA Service Center did enter Phase II and is still practicing social distancing, wearing masks, and customers are now allowed by appointment only. Before customers enter the building, they are asked a series of screening questions. Common areas will continue to remain closed through Phase III. If cases surge, then the USDA will move back to Phase I. Justin will wait for contract reviews until the next meeting with hopes there is a chance we can meet in person. If not, Justin will work with Katie to make sure all supervisors receive copies of the maps.
- e) **Helena National Forest/Townsend Ranger District (Mike Welker)** – Absent. No report.
- f) **MSU Extension Office (Allison Kosto)** – Absent. Allison provided an update via email. **See attachment A.**
- g) **Weed Coordinator (Jessica Bushnell)** – Absent. No report.
- h) **Broadwater County Commissioner Representative (Darrel Folkvord)** – No report.
- i) **DES Coordinator/Floodplain Coordinator (Mike Koehnke/Shawn Higley)** – Absent. No report. Rick informed the board that Mike will be retiring and there will be search for a new DES Coordinator.
- j) **County Attorney (Cory Swanson)** – Absent. No report.
- k) **MACD/NACD/DNRC/SWCDM/MACDEO & Other State and Federal Agencies** – MACD met for the Spring Board meeting earlier this month. Rick gave the board an update. The Bylaws were reviewed and MACD has been working on a proposal to combine SWCDM and MACD. We will hear more at this year's convention. SWCDM did make a few changes to align with MACD. MACD will also be proposing a contract with Jeff Tiberi to do lobbying for the upcoming legislative session. Even if the board hires a new Executive Director, Jeff will continue to work for this year's session. They did come up with 3 interview candidates for the position but when offered the job he denied. The board also did a session with strategic planning that focused mostly on the mission and vision statements. This will also be ready to display at Convention.

III. PUBLIC COMMENT/GUESTS: None.

IV. 310 BUSINESS

- a) **Open Applications**
 - BW-6-15 – Tracy Fortner, Montana Gulch – reclaiming mine tailings – **Darrell gave an update on the hearing. The ruling will be out in the next few weeks on what the judge decided.**
 - BW-16-18 – Tony and Shannon Woodward, Duck Creek – bridge/culvert construction and improvement – **(Expires September 11, 2020) No May Report.**
 - BW-22-18 – Chuck Hahn, Beaver Creek – irrigation – **No June Report.**
 - BW-23-18 – Chuck Hahn, Deep Creek – **No June Report.**
 - BW-27-18 – John Baker, Cabin Gulch – recreational mining – **No June Report.**
 - BW-28-18 – Ron Schock, North Fork – irrigation structure – **No June Report.**
 - BW-1-19 – Richard Lyon, Duck Creek – bank stabilization/alteration – **No June Report.**

June 16, 2020 Minutes of the Broadwater Conservation District

- BW-2-19 – Tim Peterson, Beaver Creek – bank stabilization/alteration – **No June Report.**
- BW-4-19 – Robert Boswell, Duck Creek – irrigation structure – **No June Report.**
- BW-5-19 – Randy Robertson, Beaver Creek – bank stabilization/alteration – **No June Report.**
- BW-7-19 – Dennis Hayes, Johnny’s Gulch – recreational mining – **No June Report.**
- BW-11-19 – Brandon Flynn, Greyson Creek – bridge/culvert installation – **No June Report.**
- BW-12-19 – Tyson O’Connell, Un-named – pond – **No June Report.**
- BW-14-19 – Leisa McArthur, Deep Creek – bank stabilization/alteration – **No June Report.**
- BW-16-19 – James & Teresa Conner, Deep Creek – irrigation structure/debris removal – **No June Report.**
- BW-17-19 – Yellowstone Pipe Line Company (Eli Kliewer), Crow Creek – utilities – **No June Report.**
- BW-18-19 – Yellowstone Pipe Line Company (Eli Kliewer), Warm Springs Creek – utilities – **No June Report.**
- BW-19-19 – Sam Antonick, Deep Creek – irrigation structure – **No June Report.**
- BW-20-19 – Herb Argabright, Missouri River – bank stabilization – **Herb updated the board that he will be continuing his project approximately 100 feet down the river with the same stabilization method. The board reviewed Herb’s 310 permit and noted that his original application covered this extension along the river. They asked that Herb provide post-project photos.**

b) 2020 Applications

- BW-1-20 – Doug Bing, Jefferson River – bank stabilization/flood protection- Rick and Ron both provided a report from the second inspection that was conducted on June 5th. Mr. Bing did not agree that opening up the gravel bar would work and also mentioned access issues. They both asked that Mr. Bing receive **move forward with the ACOE and floodplain permitting process and keep the board updated on progress. This application is still pending.**
- BW-2-20 – Leonard Lambott, Warm Springs Creek – Channel Alteration- **No June Report.**
- BW-4-20 – Steve Davis, White’s Gulch – recreational mining- **No June Report.**
- BW-6-20 – Don Hettinger, Confederate Creek – After the Fact Permit – Diversion Dam – **No June Report.**
- BW-7-20 – Graymont, Indian Creek – Improvement of existing structure/construction access/debris removal – **The board reviewed the 310 permit. Darrell Baum made a motion to approve BW-7-20 as proposed. Gary Flynn seconded. Motion passed.**
- BW-8-20 – Broadwater Missouri Water Users Association, Deep Creek – Bank stabilization/alteration – **The board reviewed the 310 permit. Gary Flynn made a motion to approve BW-8-20 with modifications of using larger, angular rip-rap (approximately 1-3 ft in diameter). Darrell Baum seconded. Motion passed.**
- BW-9-20 – Leroy Lee, Missouri River – Boat ramp – **The board reviewed the 310 permit. The board asked Ron if he had concerns about boat ramps on the Missouri River. Ron was able to inspect this spot and believes that out of all the places along the Missouri that this is a viable spot for a boat ramp. He also visited with Mr. Lee about doing the work during low flow and his use of gravel and natural rock may be specific. Darrell Baum made a motion to approve BW-9-20 with the modifications of 1) work will be delayed until after July 1st when the flow recedes, 2) angular gravel will be placed on the ramp to reduce sediment delivery, and 3) the cut bank will be secured with angular rip-rap at least 1’ in diameter. Greg Field seconded. Motion passed.**

c) Other 310 Business:

- BW-10-20 – Gary P. Grover, Avalanche Creek – recreational mining – **No June Report.**
- (Pending) – Ray Creek, emergency permit – **No June Report.**

d) Emergency Applications: N/A

e) Complaint Notices: N/A

V. DISTRICT BUSINESS

- a) **Minutes Approval:** The May regular meeting minutes were approved as corrected, following a motion by Greg Field and a second by Darrell Baum. **Motion Passed.**
- b) **Financial Business**
 1. **Financial Report Approval:** The May financial report stand approved.
 2. **Bills Pending Approval:** Katie explained that she made a mistake with the supervisor per diem and doubled the mileage to and from each of their residences. The Board verified Katie’s new corrections (See Attachment B) and will approve the per diem in July. The Board also asked that Katie look into the MACo Property & Casualty Trust Contribution to understand the premises of the payment before approval. **The Board approved to pay the Uber Conference Call Line, Legal Notices, and Mumford Mileage Reimbursement from the bills pending following a motion by Gary Flynn and a second by Greg Field. Passed.**
 3. **Payroll Approval:** May payroll stands approved.
 4. **Other Financial Business:**
 - **Employees/Budget** – The board discussed Katie’s 6 month evaluation and one dollar raise. This was a stipulation that was made upon Katie’s hiring interview. **Gary Flynn made a motion to approve Katie’s hourly wage from 14 dollars an hour to 15 dollars an hour. Darrell Baum seconded. Motion passed.**
 - **Permissive Mill Levy** – Comments were posted on a facebook page that discussed concerns about the district asking for a mill levy from the public. Denise is working with Karl and Laurie to provide the concerned citizen with information regarding BCD’s and the state’s history with the permissive mill levy. The board also discussed that the public is encouraged and allowed to speak at the Conservation District meetings. The meeting dates and times are always posted and advertised a week ahead of time which is ample time for the public.
- c) **On-Going Business:**
 1. **Misc. Projects/Grants Updates**

June 16, 2020 Minutes of the Broadwater Conservation District

- **NRCS Technical Assistance Grant** – We will hear back on grant approval for 2021 by July 1st, 2020.
- **RMEF Grant (Forest Service)** – No June Report.
- **Crow Creek Watershed DNRC Grant** – No June Report.
- **Project Coordinator Updates:**
 - Wyse Acres Garden – No June Report.
- 2. **Deep Creek Updates**
- **Deep Creek Watershed Restoration Project/Grant Update:**
 - Monitoring: No June Report.
 - FEMA: No June Report.
- Reach 8: No June Report.
- 319 Grant: No June Report.
- **Deep Creek General Updates:** No June Report.
- 3. **Memorandum of Agreement-** No June Report.
- 4. **Personnel Policy** – No June Report.
- 5. **Pledge and Flag Stand** – No June Report.
- 6. **2020 Admin Grant-** No June Report.
- 7. **Coronavirus effects and updates on BCD operations-** See Agency Reports d) Justin Meissner.
- d) **Event Reports:** No event reports.
- e) **New Business:**
 1. **NRCS Contract Reviews** – The board will wait to do contract reviews until the July meeting, where they can hopefully meet in person. If they are unable to Justin will work on getting maps together to send to the board members for an upcoming meeting
 2. **Katie Vacation Time** – Katie requested time off from July 2nd – July 12th. The board granted Katie’s request.
 3. **FSA Coronavirus Food Assistance Program** – Katie passed out material on the FAP program to all board members. Many of the board members were already familiar with this program and have already applied.

VI. OTHER BUSINESS

- a) **Miscellaneous Reading Material Folder and Correspondences:**
- b) **On-Going Business:**
- c) **Other New Business:**
 1. **Copper Springs Major Subdivision comment-** The district was mailed a letter from the Townsend Contract Planner regarding agency comment on a major subdivision proposal in the city of Townsend. The proposal includes 141 lots on a little over 32 acres located off South Walnut Street. The board discussed concerns with adequate water and sewer capacity, insufficient water demand, and high groundwater in the proposed location. Katie will compose a letter to send to the planner in the next couple of weeks.
- d) **Natural Resource and Legislative News:** No update.

VII. UPCOMING EVENTS: (noted on the agenda)

VIII. ADJOURNMENT: The meeting was adjourned at 8:47 p.m., following a motion by Darrell Baum and a second by Gary Flynn.

The next meeting is tentatively scheduled for 7:00 p.m. on July 21, 2020.

Minutes submitted by:  Administrator

Minutes approved by:  Chairman

Mumford, Katie - FPAC-NRCS, Townsend, MT

From: Kosto, Allison <allison.kosto@montana.edu>
Sent: Monday, June 15, 2020 12:26 PM
To: Mumford, Katie - FPAC-NRCS, Townsend, MT
Subject: RE: JUNE BOARD MEETING - TOMORROW 7PM

Follow Up Flag: Follow up
Flag Status: Completed

Hello Katie,

It's a busy week and I'm not able to join your meeting tomorrow. My update is similar to last month's.

Our office is still in the process of moving. We will be in our new office space by the end of the month. Our new office will be located in the County Annex which is the former Opportunity Bank Building. No major decisions have been made regarding Fair. It is on the agenda for the Board of Health later this week. 4-H is progressing forward with a plan to continue Fair with many additional health precautions in place. We will have more details in July. In-person programming is still discontinued. However, I am still doing field visits and our office is open and ready to help!

Thank you, Allison

Allison Kosto
 Extension Agent
 MSU Extension – Broadwater County
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 Townsend MT 59644
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<http://broadwater.msuextension.org>
www.facebook.com/broadwaterextension/

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From: Mumford, Katie - FPAC-NRCS, Townsend, MT <Katie.Mumford@usda.gov>
Sent: Monday, June 15, 2020 10:57 AM
To: Katie Mumford <mumfordk3032@gmail.com>; dfolkvord@co.broadwater.mt.us; jd2.dooling@gmail.com; Herb Argabright <406hta@gmail.com>; Rick Van Dyken <blkettle@aol.com>; kelly ingalls <kingallssheep@gmail.com>; greg field <gwfield58@gmail.com>; Jim Beck (Home <jbeck3026@mt.net>; Daniel Davis <cfiwua@gmail.com>; Dallas Diehl <dallasdiehl@hotmail.com>; Toby Dundas <dundast@mt.net>; Bilbo, Keri - NRCS, Bozeman, MT <keri.bilbo@usda.gov>; Meissner, Justin - NRCS, Townsend, MT <justin.meissner@usda.gov>; Wyatt, Eric - NRCS, Townsend, MT <eric.wyatt@usda.gov>; Welker, Michael -FS <michael.welker@usda.gov>; michaelkoehnke@yahoo.com <'michaelkoehnke@yahoo.com'>; Broadwater Commissioners <Commissioners@co.broadwater.mt.us>; shigley@wwcengineering.com <'shigley@wwcengineering.com'>; Broadwater County Attorney <attorney@co.broadwater.mt.us>; BRWeed@co.broadwater.mt.us <'BRWeed@co.broadwater.mt.us'>; cswanson@co.broadwater.mt.us <'cswanson@co.broadwater.mt.us'>; Kosto, Allison <allison.kosto@montana.edu>; rspoon@mt.net; Broadwater Co Extn <Extn@co.broadwater.mt.us>; Mahony, Christopher - NRCS, Bozeman, MT

ATTACHMENT B

SUPERVISORS MILEAGE REPORT - 2020

STATE MILEAGE RATE \$ 0.575

NAME	ROUND TRIP	SUPERVISORS MONTHLY MEETINGS						TOTAL	PER DIEM DAYS FOR DIST. BUSINESS (Jan-June)						TOTAL RECVD	CK#	DATE	SIGNATURES	
		JAN	FEB	MAR	APR	MAY	JUN		310 work	AREA mtng	ST mtng	SPRING	LWG	OTHER					TOTAL
DARRELL BAUM	36	1	1	COVID	COVID	COVID	\$ 41.40	1						2	\$ 120.00	\$ 161.40	5534	7/28/2020	
HERB ARGABRIGHT	18	1		ABSENT	COVID	ABSENT	\$ 10.35								\$ -	\$ 10.35	5535	7/28/2020	
GARY FLYNN	14		1	COVID	COVID	COVID	\$ 8.05								\$ -	\$ 8.05	5536	7/28/2020	
KELLY INGALLS	22	1	1	COVID	ABSENT	COVID	\$ 25.30								\$ -	\$ 25.30	5537	7/28/2020	
RICK VANDYKEN	34	1	1	COVID	COVID	COVID	\$ 39.10	2			2				\$ 160.00	\$ 199.10	5538	7/28/2020	
DANIEL DAVIS	51.8		1	ABSENT	ABSENT	ABSENT	\$ 29.79								\$ -	\$ 29.79	5539	7/28/2020	
JIM BECK	0	1	1	COVID	COVID	COVID	\$ -								\$ -	\$ -		7/28/2020	
GREG FIELD	30	1	1	COVID	ABSENT	COVID	\$ 34.50	1							\$ 40.00	\$ 74.50	5540	7/28/2020	
DALLAS D'EH	13	1	1	COVID	COVID	COVID	\$ 14.95								\$ -	\$ 14.95	5541	7/28/2020	
MILEAGE REIMBURSEMENT ONLY								(\$40.00/DAY) (SEE NOTES BELOW)						\$ 523.44					

Broadwater Conservation District receives funding, through the Administrative Grant, for the number of 310's processed.

*Per the board's decision, June 11, 2013, supervisors will receive per diem of \$40.00/ day for partaking in district business (attendance at special meetings, 310 Inspections, etc.)

*State rates for meals, lodging, and mileage will also be applied.

*Attendance at monthly board meetings only authorizes a supervisor to receive mileage reimbursement.

*Payments will be received 2 times/year.

*It was determined that each supervisor is required to document his mileage for all district activities, other than monthly meetings, if he desires to be reimbursed by the district, otherwise he/she will only receive day of service per diem.



